206, Bhagwanpur, Lanka, Varanasi - 221005 - Mob. : 9721452110 www.sunbeamcollege.com - info@sunbeamcollege.com

Dated: 20/04/2025

Notification

As per the UGC guidelines for autonomous colleges (Annex-I), the Governing Body is hereby constituted as per details given in Annexure (II)

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Annexure I

A. Constitution of Governing Body of Colleges run by Trust/Society

Number	Category	Nature	
5 Members one of them to be Chairperson	Management	Nominated by the Parent Body as per its constitution or bye-laws	
2 Members	Teachers of the College	Nominated by the Principal based on seniority by rotation	
1 Member	Administrative Staff of the College	Administrative Officer/Senior administrative staff	
1 Member	Educationist or industrialist	Nominated by the management	
1 Member	State Government nominee	Academician not below the rank of professor or State Governmen official of Directorate of Higher Education/State Council of Higher Education	
1 Member	University Nominee	Nominated by the University	
1 Member	Principal of College	Member Secretary	

Term: The Governing Body shall be reconstituted every five years.

Meetings: Meetings of the Governing Body shall be held at least once every six months.

Quorum: Presence of a minimum 50% of Members will be the quorum. Functions of the

Governing Body:

Subject to the existing provision in the bye-laws of the respective Autonomous College and rules laid down by the State Government/Parent University, the Governing Body shall:

- Guide the Autonomous College while fulfilling the objectives for which the College has been granted autonomous status.
- Institute scholarships, fellowships, studentships, medals, prizes, and certificates on the recommendations of the Academic Council
- Approve new programmes of study leading to degrees and/or diplomas.
- All recruitments of Teaching Faculty/Principal shall be made by the Governing Body/state government as applicable in accordance with the policies laid down by the UGC and State Government from time to time.
- To approve the annual budget of the Autonomous College.
- Perform such other functions and institute committees as may be necessary and deemed fit for the proper development of the Autonomous College.



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Annexure-II

Dated: 20/04/2025

Composition of Governing Body:

Governing Body of Sunbeam College for Women

S. No.	Name	Designation	Category
1	Dr. Deepak Madhok	Chairperson, Sunbeam English School Society	Management
2	Mr. Rakesh Bhargava	Secretary, Sunbeam English School Society	Management
3	Mr. Harinder Pal Singh	Member, Sunbeam English School Society	Management
4	Dr. Anand Prakash Singh	Member, Sunbeam English School Society	Management
5	Mr. Yograj Bhutani	Member, Sunbeam English School Society	Management
6	Dr. Anshuman Bhattacharya	Associate Professor, Department of Commerce SCW	Nominated Teacher
7	Mr. Daya Shankar Singh	Asst. professor, Department of computer application, SCW	Nominated Teacher
8	Mrs. Sarita Rao	Administrative Head Sunbeam College for Women	Administrative Officer
9	Mr. Anupam Raghuvanshi	Director, Time	Educationist
10	Dr. Gyan Prakash Varma	Regional Higher Education Office	UP Government, Nominee
11	Prof. Amita Singh	Professor, Mahatma Gandhi Kashi Vidhyapith	University Nominee
12	Dr. Saurabh Sen	Principal Sunbeam College for Women	Member Secretary

Notes:

- 1. The principal shall be the ex-officio in all the statutory bodies of the college
- 2. The members shall remain in the statutory bodies for five years of membership tenure, whichever is
- 3. All the nominated persons shall remain in the statutory bodies of the college for three years

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