



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 1)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
SUNBEAM COLLEGE FOR WOMEN, BHAGWANPUR, LANKA,
VARANASI
C-13652**

**Varanasi
Uttar pradesh
221005**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	SUNBEAM COLLEGE FOR WOMEN, BHAGWANPUR, LANKA, VARANASI Varanasi Uttar pradesh 221005	
2.Year of Establishment	2000	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	3	
Programmes/Course offered:	3	
Permanent Faculty Members:	34	
Permanent Support Staff:	12	
Students:	937	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Sufficient infrastructure facilities 2. Qualified and regular faculties 3. Extraordinary extra curricular activities	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 28-09-2022 To : 29-09-2022	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. SURENDRA GAKHAR	FormerVice Chancellor,Indira Gandhi University Rewari
Member Co-ordinator:	DR. Y V RAMI REDDY	Professor,SRI VENKATESWARA UNIVERSITY
Member:	DR. SUSHAMA HASABNIS	FormerPrincipal,VPMs Kinhvali college
NAAC Co - ordinator:	Dr. Vishnu Mahesh K R	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum delivery through a well planned and documented process
1.1.2 QIM	The institution adheres to the academic calendar including for the conduct of CIE
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

SUNBEAM COLLEGE FOR WOMEN, BHAGWANPUR, is affiliated to Mahatma Gandhi Kashi Vidyapith, Varanasi functioning since, 2000. It is self-financing college. The institute offers 3 programmes of three years Degree i.e. B.COM., B.S.C. and B.C.A. The Academic Committee of the college supervises the academic activities i.e. Framing the syllabus, preparing the academic calendar and accordingly functioning. The syllabus is framed in accordance with the affiliating university. The skill, employability and entrepreneurship in the curricula are specified in some programmes.

The college has designed some courses, arranges some programmes, conducts seminars and workshops relating to gender sensitization, environmental sustainability, human, moral and ethical values, etc. The preparation and execution of teaching plans are as per academic timetable at institute as well as at departmental level. Teaching plans made by individual teachers. The ethical and moral values and societal responsibilities are inculcated among the students through different forums like Student Union Council, Sports and Cultural forum, and NSS programs. The students' involvements in the activities are visible.

The curriculum designed by the affiliating university i.e. Mahatma Gandhi kashi Vidyapeeth with the approval of concerned BoS, the college executed the curriculum in toto. The curriculum covers the aspects of global / national/ regional needs. The outcomes, programme specific outcomes and course outcomes are well written, Other than the curricular activities, the college also planned effective extracurricular activities like, dance, music, paintings, yogas etc.

Since the college is a women's college and issues related to gender are very planned, and one of the strong points of the college is to give higher education to rural and semiurban girls students, The college has been organizing several activities to motivate the students towards better environment and eradicate pollution. The college has been celebrating National importance days including the birth and death anniversaries of our National and Spiritual leaders to promote human values and professional ethics.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.2 QIM	Teachers use ICT enabled tools for effective teaching-learning process.
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and mode
2.5.2 QIM	Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.
2.6.2 QIM	Attainment of programme outcomes and course outcomes are evaluated by the institution.
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

Qualitative analysis of Criterion II (300 to 500 words)

Sunbeam College for Women provides an environment conducive for the students to develop into creatively in progression from school level education was the setting up of Sunbeam College for Women at Bhagwanpur in 2000. to Mahatma Gandhi Kashi Vidyapith, Varanasi, it fulfilled need of an English medium college for girls in Varanasi.

The enrolment process is at far with the adopted reservation policy laid down by the Government of Uttar Pradesh. The policies are appreciable which are designed to address the learning needs of slow as well as advanced learners.

The English medium is adopted for classroom to facilitate greater inclusiveness in the overall pedagogical objective. Student centric teaching-learning methods such as Experiential Learning through lab work, problem solving, quizzes, group projects, quiz competitions, interaction with community for learning with the help of Internship Programmes. The college ensures learning through students' accomplishment of field works with ethical elements applicable to society and professions is leading to a conducive learning ambience in the region.

All the Departments have been implemented IT enabled student centric methods for enhancing learning experiences. To achieve programme objectives and ensure student learning and knowledge management by employing various ICT enabled effective classroom teaching, providing library facilities for self-learning that have helped them for the ensuring the

development.

Significance of the field work is to comprehend the prospective learning of the individual students which reflect employability prospects with social identity. The Field study /project reports are supervised by the allotted teachers and evaluated as per the examination's norms. The student learning assessments are measured systematically and sequentially throughout the Degree program using a formative (internal examination) and summative (Semester end examination) and accordingly the results have been announced within the specified date as per the calendar of events.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Research Publications and Awards
3.3	Extension Activities
3.3.1	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.
QIM	
3.4	Collaboration

Qualitative analysis of Criterion 3

Substantial number of the teaching staff has Doctoral Degree (Ph. D) but no one is recognised as research guide. Not a single project has been funded by Government or other any Agencies. In last five years, fifty five (55) publications were made in (UGC) refereed journals, eleven teachers have contributed in (37) books, chapters and contributed papers on a small scale in national and international conference. The College has conducted (25) Seminars/conferences/workshops during the last five years. There are industrial linkages as well as 40 functional MoUs. College doesn't have any patent to its credit in last five years. moreover, not even an attempt to file for the patent can be seen.. Institution needs to conduct Seminars on the intellectual property rights. Post graduate teachers should be motivated to enrol for research for holding Ph.D degrees. Teachers with Ph. D should be encouraged to take up research scholars and receive research grants from various funding agencies and industries. All the faculties should increase their contributions to publications and book writing. The institute has 22 collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years which is satisfactory.

Major extension activities are done mainly through NSS. NSS unit of the College regularly participate in different extension activities for fulfilling the demand of social responsibilities. NSS unit regularly organizes Major extension and outreach programmes conducted in and outside college include Blood Donation Camps, AIDS Awareness Programs, Swachh Bharat Abhiyaan, Clothes donation drives, Voters Awareness Camp and awareness regarding prevention of diseases. The total number of extension and outreach programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS and during last five years are 41. College has received 15 awards for these activities by Government and Government recognised bodies. Contribution of the institution is remarkable in extension activities.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.
4.1.2 QIM	The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

Sunbeam College for Women is a pioneer in Women education and it caters to the educational needs of female students hailing from adjoining towns. The college has 24 Classrooms, 2 Seminar halls, 1 Auditorium and 5 labs. All the classrooms are equipped with technology such as projectors, smart boards, wireless microphones, sound systems. Minimum electricity is consumed by classes as light and air is naturally available. The Science departments have allocated required classrooms for teaching and Science departments and separate laboratories for Chemistry, Physics, Botany, Zoology, and Computer Science, At present, 24 (Twenty four) classrooms, 5 (Five) laboratories, and 02 (two) seminar halls and one (1) Auditorium. 100 percent of classrooms and seminar halls are ICT enabled. Wi-Fi with capacity of over 300 Mbps is provided to students and teachers within the campus. College has well equipped computer lab with over 131 computers.

Sunbeam College has well library with around 10,650 books, 20 magazines, 10 journals, 5 newspapers daily are available in the library. Average annual expenditure for purchase of books / e-books and subscription during the last five year is 5.967 Lakhs.

College provides both outdoor and indoor sports facilities Table-Tennis, Chess, Carrom, a multipurpose ground Basketball, Badminton and Volleyball. The institute has well equipped gymnasium. The college students has been competing district /state/ national level sports and games, The college is having well equipped e classrooms. The college is having two computer laboratories which are accessible to all UG and PG students. The college is having Yoga master to train the students in Yoga. The college is also having Gymnasium, with sufficient equipment .

The development committee of the College is entrusted with supervising the process of physical and laboratory equipment maintenance. Budget allocation is made for the maintenance of Infrastructure. However the college needs to improve the intake of new and advanced books.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

The student community of the college elects other office bearers and class representatives for a period of one year. Student council plays a significant role in the maintenance of general discipline of the student community, promotion of sports and cultural activities as well as spreading of awareness in different issues. Sports and cultural activities are organized throughout the college. Students at college are actively conducted and participated in sports and cultural activities and accordingly, bagged the Inter-collegiate level and Inter-University level, and National award which is a good credit to the institute. The College has Alumni association recently registered on 16 Dec,2020. "Alumni Association" having registration number VAR/06467/20212022. At present the association is comprised of more than 310 members. It is notable that Alumni association is invited for various activities such as Grooming sessions, career counselling, mentoring the juniors etc. It also helps in the Placements and providing of Internships to the students studying in the college. The association also contributes near about Rs 4 lakhs. The association can be more functional towards the academic and non-academic activities.

The college student council has been organizing several events to promote Nationalism among the students. The student council also involved all students to [articipate actively in the events like sports, yoga , cultural activities and othe personality development events. The college alumni association has been organizing get together with all alumni and contributing significantly for the developmental activities of the college both academically and also for facilities to the students.

The students also placed in various committes of the college like anti ragging, anti seual harsment, cultural and other extention activities, The almuni association of the college needs to be strenthened by adding students those who were placed in good organization. The committee felt very happy to note that one of the almuni of this college was first women pilot to fly Rafael.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of and in tune with the vision and mission of the institution
6.1.2 QIM	The effective leadership is visible in various institutional practices such as decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	The institutional Strategic / Perspective plan is effectively deployed
6.2.2 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institutions Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Qualitative analysis of Criterion 6

Sunbeam College for Women is fulfilling the educational needs of female students hailing from adjoining towns. The college vision is appropriate as per the need of the society where it is situated.

The organisational structure is in placed. The Management Committee is the Principal executive body of the College and, is the apex body which is involved in framing the strategic plans and policies. It is also responsible for the operation of the college. The Management Committee appoints the Principal of the institution and is advised and supported by Management Committee. Principal investigates the curricula, teaching methods, student progress and policies and procedures, budget, hiring and evaluation of staff with the help of the senior teachers.

Administrator is responsible for all administrative functions. IQAC promotes quality parameters in the

college. It is formulated based on the recommendations given by the NAAC. The IQAC Coordinator is responsible for development, application and monitoring of quality benchmarks. Head of the Departments are responsible for the maintenance of standards of education, teaching and training, examinations and tests within the Institution, approval of syllabi, admission process, teaching learning and evaluation methodologies and research initiatives. Naturally all the committees are reporting to head of the institution. E-governance is seen in area of Administration, Finance and Accounts, Student Admission and Support and Examination.. It is stated that all the welfare measures are implemented in institute according to rules and regulations of the State Government. The Institute permits the faculties to participate in seminars, workshops, and training programs nationally. Faculties participating in these courses can avail the Career Advancement Scheme as per the UGC norms. Motivation is needed to increase the participation of faculties in seminars, workshops and FDPs.

The Audit team in general assessed the financial performance of the institution by minutely reviewing the accounts of the college to ensure the validity and legality of financial records. The internal audit is conducted by Jain Bothra & Company, Chartered Accountants. External financial audit is taken by M/s S. Aahuja & Company, Chartered Accountants annually. The college has Internal Quality Assurance Cell. IQAC conducts seminars, workshops, expert lectures. IQAC initiated several quality improvement activities in the college. The primary aim of IQAC is to identify and institutionalize best practices in the college. e.g., Feedback System, Blended learning.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity during the last five years.
7.1.3 QIM	Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words) <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management
7.1.8 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).
7.1.9 QIM	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).
7.1.11 QIM	Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

Sunbeam College for Women Bhagwanpur promotes gender equity and sensitivity through various initiatives, resources and actions to ensure the best of safety, security and robust mechanism and atmosphere in the College campus .e.g. 24-hours CCTV surveillance, GPS and camera enabled buses, professionally trained counsellor, etc

The Institution has facilitated the alternate sources of energy and energy conservation measures such as Solar energy, Wheeling to the Grid, Sensor-based energy conservation and only the use of LED bulbs/ power efficient equipment are an indication of clean energy atmosphere. The institute has adopted Solid Waste Management, Liquid Waste, Mimizing paper usage, Carbon offsetting, Use of Renewable energy E-waste Management from the environmental point of view are an indication of institutional values practices for the last five years. The watershed management is extremely good, and utilization is satisfactory.

The institution is having following Best practices

- i) Annual maintainance of Assets and Infrastructure
- ii) Extra ordinary extracurricular activities like dance, music, yoga, cultural activities and othe extention services
- iii) Good parent - teacher management connectivity

The college has initiated the concept of green campus and maintain well with restricted entry of automobiles, use of Bicycles/ Battery powered vehicles, Pedestrian Friendly pathways, ban on use of Plastic and greenery in the campus is the best practice for the student's for effective participation to maintain the healthy environment in the premises witnessed with green and environment audit. College is certified by ISO 14001:15

The Institution has maintained the disabled-friendly facilities by providing the ramps/lifts for easy access to classrooms, Divyangjan friendly washrooms and facilitated for Divyangjan accessible website, mechanized equipment to such students for comfortable learning in the campus premises.

The college is conducting the sports and cultural activities regularly. Besides, this, the important national events are also celebrating every year to inculcate a sense of values in the students.

Section III:OVERALL ANALYSISbased on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words)

Overall Analysis

Strength:

1. The institute is exclusively for girls
2. Located in the heart of the city of Varanasi, nearby BHU.

3. Well-equipped infrastructure.
4. Qualified teaching and regular faculty.
5. Actively involved in extension activity.
6. Safety and security to the girl students.

Weaknesses:

1. Sharing facilities like Auditorium and Playground
2. PG course in commerce is there ,however, needs to start more PG courses
3. Less research activities

Opportunities:

1. Lot of scope is there to start P.G.courses.
2. Vocational and skill based courses
3. Needs to give training for competitive examinations
4. Registered Alumni with potential members to contribute academic and development activities.

Challenges:

1. Many colleges around the existing college hence, facing difficulty to increase the strength.
2. Since it is an affiliated college and hence,not empowered to frame own syllabus and evaluation process.
3. Most of the students coming from rural area needs to tryi for better communication system.

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Needs to update the library with more number of books.
- More P.G. courses need be started immediately
- Special classes can be conducted for communication skills and competitive exams.
- Additional playground for exclusive usage of college can be made
- Research activities must be improved
- Laboratories' may be equipped with advance equipment's.
- Botanical garden must be enlarged
- More courses must be introduced in U.G.
- Alumni activities must be strengthen
- Needs to introduced vocational and skill development courses.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. SURENDRA GAKHAR	Chairperson	
2	DR. Y V RAMI REDDY	Member Co-ordinator	
3	DR. SUSHAMA HASABNIS	Member	
4	Dr. Vishnu Mahesh K R	NAAC Co - ordinator	

Place

Date